AIRPORT BOARD

WEDNESDAY, JANUARY 12, 2022 6:00 PM
WILLIAM F. LONG TERMINAL BLDG.
400 BRITISH FLYING SCHOOL BLVD., TERRELL, TX 75160
CONFERENCE ROOM

Bill Huthmacher
Chairman

Bryan Thayer
Vice Chairman

Sarah Hately
Secretary

Harold Wilson
Member

David Lindsey
Member

Andrew Jones
Member

Larry Gurgainous
Member

1) CALL TO ORDER

2) CONSIDER APPROVAL OF THE MINUTES FOR NOVEMBER 10, 2021

3) UPDATE ON AIRPORT PLANNING & TXDOT CIP

4) RECEIVE FBO'S REPORT ON AIRFIELD OPERATIONS & ACTIVITIES

5) DISCUSS GENERAL AIRPORT-RELATED MATTERS

   a. FUEL PRICE COMPARISON REPORT
   b. FINANCIAL STATEMENT
   c. MISCELLANEOUS ITEMS

6) HEAR REMARKS FROM VISITORS

7) ITEMS FOR FUTURE MEETINGS

8) SET NEXT MEETING DATE

9) CONSIDER A MOTION TO ADJOURN

CORPORATE SEAL
CITY OF TERRELL

I HEREBY CERTIFY THAT THIS NOTICE WAS POSTED ON THE BULLETIN BOARD AT TERRELL, TEXAS, ON WEDNESDAY, JANUARY 5, 2022 BY 12:00 P.M.

Dawn Steil

DAWN STEIL, CITY SECRETARY
(SEAL)

AIRPORT BOARD MEETING
WEDNESDAY, NOVEMBER 10, 2021
WILLIAM F. LONG TERMINAL BLDG
400 BRITISH FLYING SCHOOL BLVD., TERRELL, TX 75160
6:00 PM

MEMBERS PRESENT: David Lindsey, Harold Wilson, Sarah Hately, Bryan Thayer and Andrew Jones.

MEMBERS ABSENT: Pete Carrol, Bill Hutmacher.

VISITORS PRESENT: City of Terrell - Glenn Caldwell, Carnell Horn-Project Manager, Melissa Hardin-FBO

CALL TO ORDER: Vice Chairman Bryan Thayer called the meeting to order at 6:04pm.

CONSIDER APPROVAL OF THE MINUTES OF OCTOBER 13, 2021: Motion made by Sarah Hatley to approve the minutes. Second by Harold Wilson. Motion carried.

UPDATE ON AIRPORT PLANNING & TXDOT CIP: The taxiway project is 95% complete and is expected to be 100% complete in 30 days. Garver has been selected for the Master Plan and Business Plan. Negotiations are underway with TXDOT General Aviation.

RECEIVE FBO'S REPORT ON AIRFIELD OPERATIONS & ACTIVITIES: Report provided in packets. The FBO will keep the board updated on messages going out and published. Melissa gave a brief report on construction progress.

DISCUSS GENERAL AIRPORT-RELATED MATTERS:

A. **Fuel Price Comparison Report** – The Airnav.com comparison report of fuel rates within a 30-mile radius of Terrell was provided in the agenda packets. The prices are up due to shortage of truckers and distribution problems.

B. **Financial Statements** – Mr. Horn gave an overall review of the statement. Statements were provided in the packet.

C. **Miscellaneous Items** – Airport Board was invited to Aviation Conference on March 2-4

HEAR REMARKS FROM VISITORS: Melissa said gate code needs to be changed.

ITEMS FOR FUTURE MEETINGS: Open Airport Board seat needs to be filled.

SET NEXT MEETING DATE: All board members present agreed to have the next meeting on the second Wednesday, January 12, 2021 at 6:00 p.m.

CONSIDER A MOTION TO ADJOURN: Motion made by David Lindsey to adjourn the meeting at 6:48pm. Second by Andrew Jones. Motion carried.

Fuel prices within 40 miles of Terrell, TX 75161

Airport / FBO			100LL ($3.55—$7.41, average $5.23)	Jet A ($2.88—$6.30, average $4.74)	
KTRL 5 W	*Terrell Municipal Airport* Terrell, TX, USA Terrell Aviation	Avfuel	FS $4.65	FS $3.85	GUARANTEED AIRBOSS
76F 9 ESE	*Van Zandt County Regional Airport* Wills Point, TX, USA Van Zandt County Regional Airport	Avfuel	SS $4.45		19-Jul-2021 update
1F7 11 WNW	*Airpark East Airport* Dallas, TX, USA Airpark East		SS $3.55		23-Feb-2021 update
KHQZ 18 W	*Mesquite Metro Airport* Mesquite, TX, USA MESQUITE Mesquite Metro Airport	TITAN AVIATION FUELS	SS $4.40 FS $5.05	SS $4.30 FS $4.80	GUARANTEED
F46 19 NW	*Ralph M Hall/Rockwall Municipal Airport* Rockwall, TX, USA F46 Aviation Services	Avfuel	SS $4.35 FS $4.65	FS $3.85	21-Dec-2021 update
KGVT 21 NNE	*Majors Airport* Greenville, TX, USA Greenville Aviation	independent	SS $4.49 FS $4.69	FS $4.17	30-Dec-2021 update
74XA 22 S	*Gun Barrel City Airpark* Gun Barrel City, TX, USA Galvic Enterprises, Texas Inc.	Avfuel	FS $4.81		19-Sep-2018 update
T57 28 WNW	*Garland/DFW Heloplex* Garland, TX, USA Sky Helicopters		FS $6.29	FS $5.99	07-May-2021 update
KLNC 29 WSW	*Lancaster Regional Airport* Lancaster, TX, USA LANCASTER REGIONAL AIRPORT	TITAN AVIATION FUELS	SS $4.40 FS $4.90	SS $3.85 FS $4.05	GUARANTEED AIRBOSS
T13 30 WSW	*Dallas South Port Airport* Palmer, TX, USA Pumpkin Air	independent	SS $4.45		GUARANTEED
3F9 33 E	*Mineola Airport-Wisener Field* Mineola, TX, USA Wisener Field Airport		SS $4.50		07-Aug-2021 update
KJDD 34 E	*Wood County Airport - Collins Field* Mineola/Quitman, TX, USA East Texas Flying Service Inc.		SS $4.55	SS $4.60	30-Dec-2021 update
F41 34 SW	*Ennis Municipal Airport* Ennis, TX, USA Hammock Aviation Services		SS $4.23	SS $2.88	30-Sep-2021 update
KTKI 35 NW	*McKinney National Airport* Dallas, TX, USA McKINNEY AIR CENTER	AVFUEL	SS $5.69 FS $6.19	SS $4.89 FS $5.39	GUARANTEED

73T 35 W	*Desoto Heliport* Desoto, TX, USA Sky Helicopters, Inc.		SS	$4.75	SS	$4.58	21-Jan-2021 update	
KDAL 35 WNW	*Dallas Love Field Airport* Dallas, TX, USA TEXSTAR AVIATION	AVFUEL	FS	$7.41	FS	$6.16	GUARANTEED	AIRBOSS
	BUSINESS JET CENTER A Better FBO Experience PARAGON Network	66	FS	$6.27	FS	$5.67	GUARANTEED	PHILLIPS 66® CONTRACT FUEL
	JET AVIATION A GENERAL DYNAMICS COMPANY AIR ELITE by World Fuel	World Fuel	FS	$7.11	FS	$5.42	GUARANTEED	AIRBOSS
	TAC Air the Braniff Centre	independent	FS	$6.30	FS	$5.47	GUARANTEED	
	Signature FLIGHT SUPPORT	independent	FS	$6.252	FS	$5.491	04-Jan update	
	Signature Flight Support (Terminal 2 at A1)	independent	FS	$6.252	FS	$5.491	04-Jan update	
	Signature Flight Support (Terminal 3 at A3)	independent	FS	$6.252	FS	$5.491	04-Jan update	
KRBD 36 W	*Dallas Executive Airport* Dallas, TX, USA AMBASSADOR JET CENTER SERVING METRO DALLAS SINCE 2001	AVFUEL	FS	$5.00 **$4.90**	FS	$4.20 **$4.05**	GUARANTEED	AIRBOSS
	DALLAS Jet The Fastest Way to Dallas! CALL FOR VOLUME DISCOUNTS	TITAN	FS	$4.99	FS	$4.19	GUARANTEED	
KADS 37 WNW	*Addison Airport* Dallas, TX, USA ATLANTIC	independent	FS	$7.01	FS	$6.30	04-Jan update	
	MILLION AIR DALLAS	AVFUEL	FS	$6.29	FS	$5.56	21-Dec-2021 update	
F44 38 SSE	*Athens Municipal Airport* Athens, TX, USA Addco Aviation Services		AS	$5.10	FS	$3.95	30-Dec-2021 update	
	Dyson Aviation		FS	$4.46	FS	$3.40	30-Dec-2021 update	
KSLR 38 NE	*Sulphur Springs Municipal Airport* Sulphur Springs, TX, USA City of Sulphur Springs	Phillips 66	SS FS	$4.62 $4.87	FS	$4.07	30-Dec-2021 update	

F69 38 WNW	*Air Park-Dallas Airport* Dallas, TX, USA		
	Sprynx Aviation	AS $5.03	16-Dec-2021 update

STANDARD REPORT

City of Terrell
Period Ending Date: January 31, 2022

Fund 010 GENERAL FUND
Department 14 FINANCE

Account Number / Account Name	2 Year Previous Actual	Previous Actual	Current Budget	Current Year Encumbrances	Month-to-date Actual	Current Year-to-date Actual	Current Budget Balance	Percentage Remaining
Fund 010 GENERAL FUND								
Fiscal Year 2022								
Expenses								
14-4101-00 SUPERVISION	145,383.49	168,797.30	138,789.00	0.00	0.00	38,008.90	100,780.10	72.61%
14-4102-00 CLERICAL	181,349.69	42,164.53	205,733.00	0.00	0.00	4,023.73	201,709.27	98.04%
14-4103-00 LABOR	0.00	7,456.60	0.00	0.00	0.00	21,337.20	-21,337.20	0.00%
14-4105-00 OVERTIME	2,455.10	103.69	2,700.00	0.00	0.00	0.00	2,700.00	100.00%
14-4110-00 SOCIAL SECUIRTY	24,429.04	16,735.23	26,563.00	0.00	0.00	4,802.45	21,760.55	81.92%
14-4111-00 TMRS	50,203.89	32,684.26	57,431.00	0.00	0.00	10,475.04	46,955.96	81.76%
14-4112-00 WORKERS COMP	714.42	543.91	1,723.00	0.00	0.00	763.54	959.46	55.69%
14-4114-00 GROUP HEALTH & DENTAL	62,160.77	50,957.04	71,798.00	0.00	0.00	17,949.51	53,848.49	75.00%
14-4201-00 OFFICE SUPPLIES	8,653.22	17,575.90	15,000.00	0.00	0.00	3,972.76	11,027.24	73.51%
14-4204-00 PRINTING	433.52	965.23	460.00	0.00	0.00	329.29	130.71	28.42%
14-4211-00 FOOD AND/OR CONCESSION SUPPI	184.99	383.27	1,000.00	0.00	0.00	57.06	942.94	94.29%
14-4214-00 POSTAGE	51.63	11.75	200.00	0.00	0.00	0.00	200.00	100.00%
14-4250-00 UNRECONCILED CREDIT CARDS	9,884.79	-1,450.23	0.00	0.00	0.00	0.00	0.00	0.00%
14-4290-00 OTHER SUPPLIES	0.00	727.42	0.00	0.00	0.00	188.00	-188.00	0.00%
14-4304-00 AUTOMATION (R)	0.00	21,496.24	0.00	0.00	0.00	0.00	0.00	0.00%
14-4401-00 AUDIT	2,000.00	0.00	0.00	0.00	0.00	7,600.00	-7,600.00	0.00%
14-4402-00 MEMBERSHIP & DUES	200.00	80.00	350.00	0.00	0.00	72.00	278.00	79.43%
14-4404-00 CONSULTANT FEES & SERVICES	0.00	26,508.66	0.00	0.00	0.00	0.00	0.00	0.00%
14-4405-00 LATE FEE/PENALTY	0.00	237.00	0.00	0.00	0.00	-46.74	46.74	0.00%

STANDARD REPORT

City of Terrell

Period Ending Date: January 31, 2022

Fund 010 GENERAL FUND
Department 14 FINANCE

Account Number / Account Name	2 Year Previous Actual	Previous Actual	Current Budget	Current Year Encumbrances	Month-to-date Actual	Current Year-to-date Actual	Current Budget Balance	Percentage Remaining
14-4406-00 LEGAL SERVICES	0.00	1,486.50	0.00	0.00	0.00	0.00	0.00	0.00%
14-4418-00 TRAVEL & EDUCATION	6,267.04	30.74	2,000.00	0.00	0.00	439.64	1,560.36	78.02%
14-4419-00 TRAINING & PUBLICATIONS	616.25	112.00	500.00	0.00	0.00	0.00	500.00	100.00%
14-4440-00 CONTRACT LABOR	69,143.79	236,515.17	25,000.00	0.00	0.00	93,518.71	-68,518.71	-274.07%
Expenses Total	**564,131.63**	**624,122.21**	**549,247.00**	**0.00**	**0.00**	**203,491.09**	**345,755.91**	62.95%
	564,131.63	**624,122.21**	**549,247.00**	**0.00**	**0.00**	**203,491.09**	**345,755.91**	**62.95%**
Expenses Fund Total	**564,131.63**	**624,122.21**	**549,247.00**	**0.00**	**0.00**	**203,491.09**	**345,755.91**	**62.95%**
Net (Rev/Exp)	**564,131.63**	**624,122.21**	**549,247.00**	**0.00**	**0.00**	**203,491.09**	**345,755.91**	
Grand Total for Expenses	**564,131.63**	**624,122.21**	**549,247.00**	**0.00**	**0.00**	**203,491.09**	**345,755.91**	**62.95%**
Grand Total Net Rev/Exp	**564,131.63**	**624,122.21**	**549,247.00**	**0.00**	**0.00**	**203,491.09**	**345,755.91**	

STANDARD REPORT

City of Terrell
Period Ending Date: January 31, 2022

Fund 014 AIRPORT FUND
Department 90 DEBT SERVICE

Account Number / Account Name	2 Year Previous Actual	Previous Actual	Current Budget	Current Year Encumbrances	Month-to-date Actual	Current Year-to-date Actual	Current Budget Balance	Percentage Remaining
Fund 014 AIRPORT FUND								
Fiscal Year 2022								
Revenues								
90-4403-00 TRANSFER FROM I&S #1	117,600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Revenues Total	**117,600.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Expenses								
14-4201-00 OFFICE & MISC SUPPLIES	797.34	665.64	500.00	0.00	0.00	0.00	500.00	100.00%
14-4220-00 UNIFORM RENTAL & LAUNDRY	1,941.86	1,809.83	3,000.00	1528.24	0.00	371.76	1,100.00	36.67%
14-4250-00 UNRECONCILED CREDIT CARD	0.00	-370.15	0.00	0.00	0.00	0.00	0.00	0.00%
14-4303-00 INSTRUMENTS & APPARATUS	756.50	147.50	3,000.00	0.00	0.00	1,992.00	1,008.00	33.60%
14-4320-00 BUILDINGS & GROUNDS	57,334.11	72,324.44	75,000.00	14996.01	0.00	36,859.01	23,144.98	30.86%
14-4326-00 RAMP	11,417.64	33,323.61	100,000.00	0.00	0.00	3,130.57	96,869.43	96.87%
14-4332-00 EQUIPMENT MAINTENANCE	6,101.11	1,668.00	5,000.00	0.00	0.00	417.00	4,583.00	91.66%
14-4401-00 AUDIT	0.00	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	100.00%
14-4403-00 ADVERTISING	399.00	415.00	12,500.00	0.00	0.00	0.00	12,500.00	100.00%
14-4415-00 INSURANCE	3,514.28	0.00	5,500.00	0.00	0.00	3,514.28	1,985.72	36.10%
14-4418-00 TRAVEL & EDUCATION	445.00	628.36	1,000.00	0.00	0.00	51.03	948.97	94.90%
14-4424-00 SPECIAL SERVICES	12,968.41	2,521.40	20,000.00	0.00	0.00	0.00	20,000.00	100.00%
14-4430-00 UTILITIES	70,283.34	97,844.34	62,000.00	0.00	0.00	14,124.52	47,875.48	77.22%
14-4440-00 CONTRACT LABOR	0.00	295.00	10,000.00	1327.50	0.00	295.00	8,377.50	83.78%
14-4699-00 DEPRECIATION	440,098.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
14-4905-00 C.O. 2003 INTEREST	16,512.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Expenses Total	**622,568.69**	**215,272.97**	**301,500.00**	**17,851.75**	**0.00**	**60,755.17**	**222,893.08**	**73.93%**
	-504,968.69	**-215,272.97**	**-301,500.00**	**-17,851.75**	**0.00**	**-60,755.17**	**-222,893.08**	**73.93%**

STANDARD REPORT

City of Terrell

Period Ending Date: January 31, 2022

Fund 014 AIRPORT FUND

Department 14 EXPENSE

Account Number / Account Name	2 Year Previous Actual	Previous Actual	Current Budget	Current Year Encumbrances	Month-to-date Actual	Current Year-to-date Actual	Current Budget Balance	Percentage Remaining
Revenues Total	117,600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Expenses Fund Total	622,568.69	215,272.97	301,500.00	17,851.75	0.00	60,755.17	222,893.08	73.93%
Net (Rev/Exp)	-504,968.69	-215,272.97	-301,500.00	-17,851.75	0.00	-60,755.17	-222,893.08	
Grand Total for Revenues	117,600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Grand Total for Expenses	622,568.69	215,272.97	301,500.00	17,851.75	0.00	60,755.17	222,893.08	73.93%
Grand Total Net Rev/Exp	-504,968.69	-215,272.97	-301,500.00	-17,851.75	0.00	-60,755.17	-222,893.08	