



AIRPORT BOARD

WEDNESDAY, MARCH 9, 2022 6:00 PM

WILLIAM F. LONG TERMINAL BLDG.

400 BRITISH FLYING SCHOOL BLVD., TERRELL, TX 75160

CONFERENCE ROOM

Bill Huthmacher
Chairman

1) CALL TO ORDER

2) CONSIDER APPROVAL OF THE MINUTES FOR JANUARY 12, 2022

Bryan Thayer
Vice Chairman

3) UPDATE ON AIRPORT PLANNING & TXDOT CIP

Sarah Hatley
Secretary

4) RECEIVE FBO'S REPORT ON AIRFIELD OPERATIONS & ACTIVITIES

5) DISCUSS GENERAL AIRPORT-RELATED MATTERS

Harold Wilson
Member

a. FUEL PRICE COMPARISON REPORT

b. FINANCIAL STATEMENT

c. MISCELLANEOUS ITEMS

David Lindsey
Member

6) HEAR REMARKS FROM VISITORS

7) ITEMS FOR FUTURE MEETINGS

Andrew Jones
Member

8) SET NEXT MEETING DATE

9) CONSIDER A MOTION TO ADJOURN

Larry Gurgainous
Member

Carlton Tidwell
Member

I HEREBY CERTIFY THAT THIS NOTICE
WAS POSTED ON THE BULLETIN BOARD
AT TERRELL, TEXAS, ON TUESDAY,
MARCH 1, 2022 BY 2:00 P.M.



DAWN STEIL, CITY SECRETARY
(SEAL)



**AIRPORT BOARD MEETING
WEDNESDAY, JANUARY 12, 2022
WILLIAM F. LONG TERMINAL BLDG
400 BRITISH FLYING SCHOOL BLVD., TERRELL, TX 75160
6:00 PM**

MEMBERS PRESENT: Bill Huthmacher, David Lindsey, Harold Wilson, and Bryan Thayer.

MEMBERS ABSENT: Larry Gurganious and Sarah Hatley.

VISITORS PRESENT: City of Terrell - Glenn Caldwell-Director of Public Services and Carnell Horn-Project Manager. Melisa Hardin - Terrell FBO

CALL TO ORDER: Chairman Bill Huthmacher called the meeting to order at 6:12pm.

CONSIDER APPROVAL OF THE MINUTES OF NOVEMBER 10, 2021: Motion made by David Lindsey to approve the minutes. Second by Bryan Thayer. Motion carried.

UPDATE ON AIRPORT PLANNING & TXDOT CIP: Frequency update - the review process has been completed. We are waiting to receive the Modification Application. The FCC system is down but as soon as it is back-up, we can complete the application and submit it to the FCC. Their system should be back up and running within a few days. It shouldn't be a hard task once the application is submitted. We're only doing what is titled to be a Modification Application. This will all be done electronically.

Melissa Hardin, FBO - reminded City Staff and Board that the unicom will have to be re-keyed for the new frequency before we go live. City Staff feels confident that we have the resources, the funding is what is required. We believe we can accomplish that.

Chairman Huthmacher thanked Melissa Hardin for helping with the frequency process. Consider painting the frequency on the ramp.

No new updates received on the Runway Project.

RECEIVE FBO'S REPORT ON AIRFIELD OPERATIONS & ACTIVITIES: Mr. Bill Jenkins who served on the Airport Board for a long time passed away on Sunday.

Everything is going well as far as activity. We made a few changes. The Coffee maker is not cooperating, so we purchased a new one for the pilots to use. COVID testing is done at 800 Airport Rd. We posted signs on the door of the terminal to help get individuals seeking COVID

testing directed to the right location. We are planning to send out a media blast to let people know that the terminal is back open.

DISCUSS GENERAL AIRPORT-RELATED MATTERS:

- A. **Fuel Price Comparison Report** – The Airnav.com comparison report of fuel rates within a 35-mile radius of Terrell was provided in the agenda packets.
- B. **Financial Statements** – Chairman Huthmacher went over the financial statements. The utilities look more reasonable this year than last year.
- C. **Miscellaneous Items** – Need to reschedule Mr. Ray Dunlap to attend a future meeting, once Garver starts their 10yr or 20yr Airport Master Plan.

We will have 100% of our RAMP funds back this year. So if there's an air side project that we want to look at, now is the time to do it. Once we take care of the air side then we can look at the non-air side. We have \$100k that can be utilized.

HEAR REMARKS FROM VISITORS: None

ITEMS FOR FUTURE MEETINGS: 40th Texas Aviation Conference will be held in San Marcos, Texas March 1-4, 2022. All members that have been registered were provided a packet detailing their registration and hotel information.

SET NEXT MEETING DATE: All board members present agreed to have the next meeting on the second Wednesday, March 9, 2022 at 6:00 p.m.

CONSIDER A MOTION TO ADJOURN: Motion made by David Lindsey to adjourn the meeting at 6:28pm. Second by Bryan Thayer and Harold Wilson. Motion carried.



Demeter Turner <dtturner@cityofterrell.org>

Airport Bd Agenda Item Request

Steve Rogers <srogers@cityofterrell.org>

Mon, Feb 28, 2022 at 11:43 AM

To: Demeter Turner <DTurner@cityofterrell.org>

Cc: Glenn Caldwell <GCaldwell@cityofterrell.org>, "ap@cityofterrell.org" <ap@cityofterrell.org>, Terrell Aviation <trlaviation@aol.com>, "JAyers@cityofterrell.org" <jayers@cityofterrell.org>, Carnell Horn <chorn@cityofterrell.org>

Couple of things;

We are still in negotiations with TxDOT Aviation regarding the FY 2021 CIP items.

No firm date on starting a Master Plan or Business Plan.

Also meeting on site with TxDOT AVN in April at the airport to go over the remainder of the CIP.

Based on the current status it will most certainly change but I will need direction.

Steve

[Quoted text hidden]

[Quoted text hidden]

2 attachments



Terrell Municipal Airport - CIP Map 2021-06-14.pdf
2203K

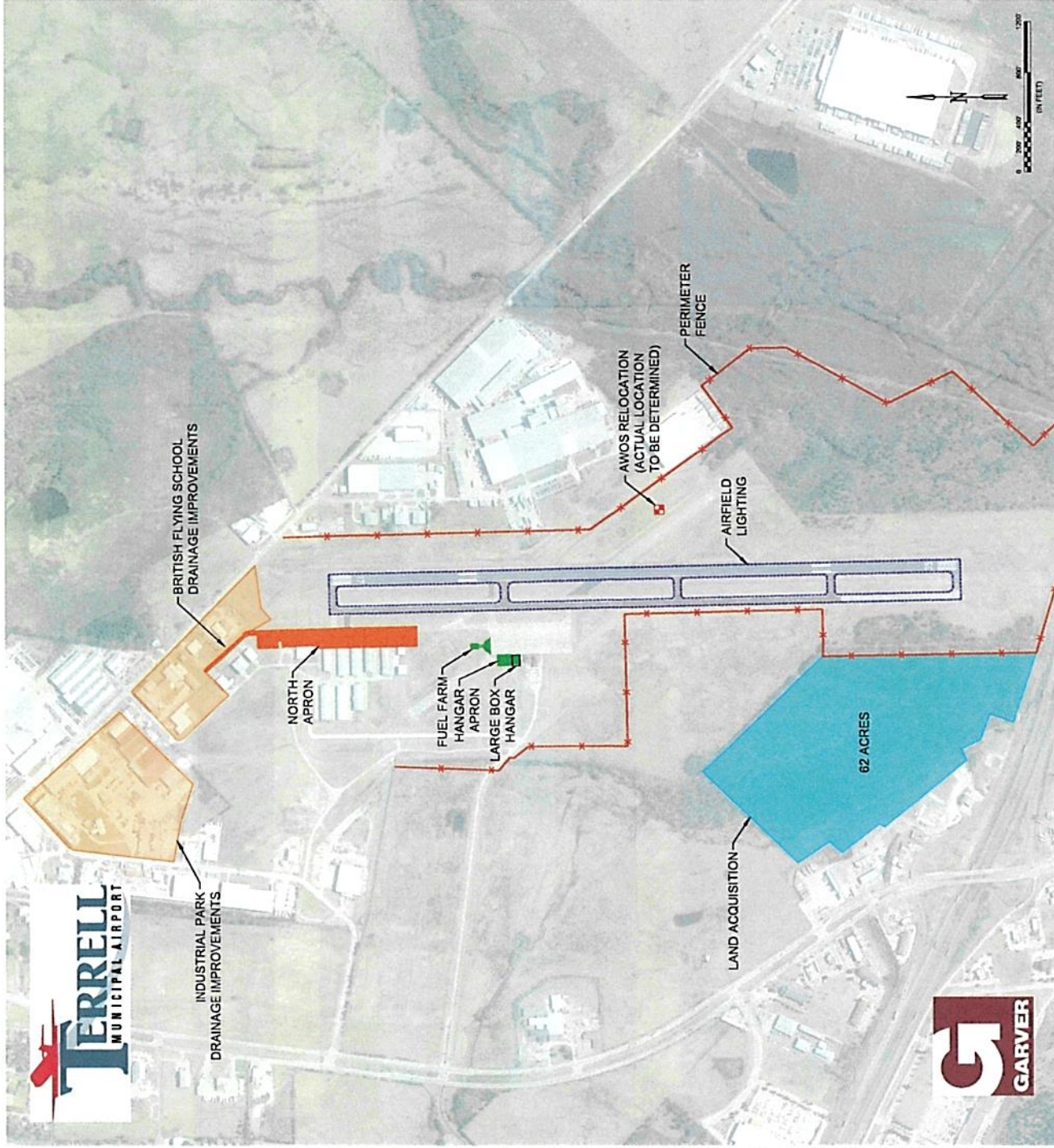


Terrell Municipal Airport CIP Summary 2021-06-14.pdf
62K

TERRELL MUNICIPAL AIRPORT Capital Improvement Program				
Project Description		Total Estimated Project Cost	Estimated TxDOT Funds	Estimated City Funds
FY 2021				
Master Plan Update		\$250,000	\$225,000	\$25,000
Business Plan		\$50,000	\$45,000	\$5,000
Zoning Ordinance/Land Use Map/Avigation Easements		\$80,000		\$80,000
Airport Rules and Regulations & Minimum Standards Update		\$25,000		\$25,000
Total		\$405,000	\$270,000	\$135,000
FY 2022				
Large Box Hangar North of Terminal - Design and Construction		\$1,500,000		\$1,500,000
Hangar Apron - Design and Construction		\$250,000		\$250,000
New Fuel Farm with Extension of Utilities - Design and Construction (12,000 GAL JET A, 12,000 GAL AVGAS Self-Serve, Existing Tank & System Removal)		\$850,000		\$850,000
Total		\$2,600,000	\$0	\$2,600,000
FY 2023				
Airfield Lighting Improvements - Design and Construction (Replace Runway Light Fixtures, Upgrade Electrical Vault, New PAPIs)		\$2,200,000	\$1,980,000	\$220,000
Total		\$2,200,000	\$1,980,000	\$220,000
FY 2024				
Rehabilitate North Apron		\$1,250,000	\$1,125,000	\$125,000
Industrial Park Drainage Improvements		\$245,000		\$245,000
British Flying Training School Drainage Improvements		\$330,000	\$297,000	\$33,000
Total		\$1,825,000	\$1,422,000	\$403,000
FY 2025				
Perimeter Fence - Design and Construction (Install Remaining Perimeter Fence, realign Recycle Center fence)		\$825,000	\$742,500	\$82,500
AWOS Relocation		\$150,000	\$135,000	\$15,000
Total		\$975,000	\$877,500	\$97,500
FY 2026				
Land Acquisition - 62 Acres West of Airport		\$1,000,000	\$900,000	\$100,000
Total		\$1,000,000	\$900,000	\$100,000
GRAND TOTAL \$ 9,005,000 \$ 5,449,500 \$ 3,555,500				

Cost Estimates Shown in 2020 Dollars







Revised 6/14/2021



FY 2021	<ul style="list-style-type: none"> Master Plan Update Business Plan Zoning Ordinance / Land Use Map / Aviation Easements, Update Rules and Regulations
FY 2022	<ul style="list-style-type: none"> Large Box Hangar North of Terminal - Design and Construction Hangar Apron - Design and Construction New Fuel Farm with Extension of Utilities - Design and Construction
FY 2023	<ul style="list-style-type: none"> Airfield Lighting Improvements - Design and Construction (Replace Runway Light Fixtures, Upgrade Electrical Vault, Install New PAPIs)
FY 2024	<ul style="list-style-type: none"> Rehabilitate North Apron Industrial Park Drainage Improvements British Flying Training School Drainage Improvements
FY 2025	<ul style="list-style-type: none"> Perimeter Fence - Design and Construction (Install Remaining Perimeter Fence, Realign Recycle Center Fence) AWOS Relocation
FY 2026	<ul style="list-style-type: none"> Land Acquisition - 62 Acres West of Airport



	FY 2022 10/1/21-9/30/22	
Fuel Sales (Gallons)	100LL Total	Jet -A Total
Oct	2958.9	6420.1
Nov	3666.2	1578.4
Dec	3782	2085
Jan	3729.5	2823
Feb		
March		
April		
May		
June		
July		
Aug		
Sept		
Total Gallons		

Fuel prices within 30 miles of Terrell, TX 75160

Airport / FBO		100LL		Jet A	
		\$4.40—\$7.72 average \$5.63		\$4.10—\$6.86 average \$5.40	
KTRL 3 SE	Terrell Municipal Airport Terrell, TX, USA Terrell Aviation	Avfuel	FS \$4.97	FS \$4.25	GUARANTEED 
1F7 4 NNW	Airpark East Airport Dallas, TX, USA Airpark East		SS \$4.85		17-Jan update
KHQZ 11 W	Mesquite Metro Airport Mesquite, TX, USA  Mesquite Metro Airport 	SS \$5.05 FS \$5.70	SS \$4.90 FS \$5.40	GUARANTEED	
F46 12 NNW	Ralph M Hall/Rockwall Municipal Airport Rockwall, TX, USA F46 Aviation Services	Avfuel	SS \$4.62 FS \$4.97	FS \$4.25	16-Feb update
76F 17 ESE	Van Zandt County Regional Airport Wills Point, TX, USA Van Zandt County Regional Airport	Avfuel	SS \$4.79		08-Feb update
T57 20 WNW	Garland/DFW Heloplex Garland, TX, USA Sky Helicopters		FS \$6.29	FS \$5.99	24-Feb update
KLNC 23 WSW	Lancaster Regional Airport Lancaster, TX, USA  	SS \$4.40 FS \$4.90	SS \$4.10 FS \$4.30	GUARANTEED 	
KGVT 23 NNE	Majors Airport Greenville, TX, USA Greenville Aviation	independent	SS \$4.79 FS \$4.99	FS \$4.37	17-Feb update
T13 25 SW	Dallas South Port Airport Palmer, TX, USA Pumpkin Air	independent	SS \$4.45	GUARANTEED	
74XA 25 SSE	Gun Barrel City Airpark Gun Barrel City, TX, USA Galvie Enterprises, Texas Inc.	Avfuel	FS \$4.81		19-Sep-2018 update

KDAL Dallas Love Field Airport Dallas, TX, USA
28 WNW

**TESTAR
AVIATION**

 **AVFUEL** FS \$7.68 FS \$6.61 GUARANTEED  **AIRBOSS**

 **BUSINESS JET CENTER**
A Better FBO Experience



FS \$6.27 FS \$6.14 GUARANTEED  **PHILLIPS 66®
CONTRACT FUEL**

 **PARAGON
Network**

 **JET AVIATION**
A GENERAL DYNAMICS COMPANY



FS \$7.72 FS \$5.98 GUARANTEED  **AIRBOSS**

 **AIR ELITE**
by World Fuel

TAC Air
the Braniff Centre

independent FS \$6.30 FS \$6.11 GUARANTEED



independent FS \$6.252 FS \$6.151 17-Feb
update

 Signature Flight
Support (Terminal 2 at
A1)

independent FS \$6.252 FS \$6.151 17-Feb
update

Signature Flight Support (Terminal 3
at A3)

independent FS \$6.252 FS \$6.151 17-Feb
update

73T Desoto Heliport Desoto, TX, USA
28 WSW Sky Helicopters, Inc.

SS \$4.75 SS \$4.58 21-Jan-2021
update

KRBD Dallas Executive Airport Dallas, TX, USA
28 W

**AMBASSADOR
JET CENTER**
SERVING METRO DALLAS SINCE 2001



FS \$5.25 FS \$4.58
\$5.15 \$4.43 GUARANTEED  **AIRBOSS**

 **JET ACCESS
DALLAS**



FS \$5.19 FS \$4.59 GUARANTEED



KTKI McKinney National Airport Dallas, TX, USA
29 NNW

**McKINNEY
AIR CENTER**



SS \$5.89 SS \$5.49
FS \$6.39 FS \$5.99 GUARANTEED

KADS Addison Airport Dallas, TX, USA

29 WNW



independent

ES

\$7.10

ES

\$6.86

28-Feb
[update](#)



ES

\$6.69

ES

\$5.96

23-Feb
[update](#)