



# TERRELL

MUNICIPAL AIRPORT

## AIRPORT BOARD

WEDNESDAY, MARCH 9, 2022 6:00 PM

WILLIAM F. LONG TERMINAL BLDG.

400 BRITISH FLYING SCHOOL BLVD., TERRELL, TX 75160  
CONFERENCE ROOM

Bill Huthmacher  
Chairman

- 1) CALL TO ORDER
- 2) CONSIDER APPROVAL OF THE MINUTES FOR JANUARY 12, 2022

Bryan Thayer  
Vice Chairman

- 3) UPDATE ON AIRPORT PLANNING & TXDOT CIP

Sarah Hately  
Secretary

- 4) RECEIVE FBO'S REPORT ON AIRFIELD OPERATIONS & ACTIVITIES
- 5) DISCUSS GENERAL AIRPORT-RELATED MATTERS

Harold Wilson  
Member

- a. FUEL PRICE COMPARISON REPORT
- b. FINANCIAL STATEMENT
- c. MISCELLANEOUS ITEMS

David Lindsey  
Member

- 6) HEAR REMARKS FROM VISITORS
- 7) ITEMS FOR FUTURE MEETINGS

Andrew Jones  
Member

- 8) SET NEXT MEETING DATE
- 9) CONSIDER A MOTION TO ADJOURN

Larry Gurgainous  
Member

I HEREBY CERTIFY THAT THIS NOTICE  
WAS POSTED ON THE BULLETIN BOARD  
AT TERRELL, TEXAS, ON TUESDAY,  
MARCH 1, 2022 BY 2:00 P.M.

Carlton Tidwell  
Member



*Dawn Steil*  
DAWN STEIL, CITY SECRETARY  
(SEAL)



**AIRPORT BOARD MEETING  
WEDNESDAY, JANUARY 12, 2022  
WILLIAM F. LONG TERMINAL BLDG**

**400 BRITISH FLYING SCHOOL BLVD., TERRELL, TX 75160  
6:00 PM**

**MEMBERS PRESENT:** Bill Huthmacher, David Lindsey, Harold Wilson, and Bryan Thayer.

**MEMBERS ABSENT:** Larry Gurganious and Sarah Hately.

**VISITORS PRESENT:** City of Terrell - Glenn Caldwell-Director of Public Services and Carnell Horn-Project Manager. Melisa Hardin - Terrell FBO

**CALL TO ORDER:** Chairman Bill Huthmacher called the meeting to order at 6:12pm.

**CONSIDER APPROVAL OF THE MINUTES OF NOVEMBER 10, 2021:** Motion made by David Lindsey to approve the minutes. Second by Bryan Thayer. Motion carried.

**UPDATE ON AIRPORT PLANNING & TXDOT CIP:** Frequency update - the review process has been completed. We are waiting to receive the Modification Application. The FCC system is down but as soon as it is back-up, we can complete the application and submit it to the FCC. Their system should be back up and running within a few days. It shouldn't be a hard task once the application is submitted. We're only doing what is titled to be a Modification Application. This will all be done electronically.

Melissa Hardin, FBO - reminded City Staff and Board that the unicom will have to be re-keyed for the new frequency before we go live. City Staff feels confident that we have the resources, the funding is what is required. We believe we can accomplish that.

Chairman Huthmacher thanked Melissa Hardin for helping with the frequency process. Consider painting the frequency on the ramp.

No new updates received on the Runway Project.

**RECEIVE FBO'S REPORT ON AIRFIELD OPERATIONS & ACTIVITIES:** Mr. Bill Jenkins who served on the Airport Board for a long time passed away on Sunday.

Everything is going well as far as activity. We made a few changes. The Coffee maker is not cooperating, so we purchased a new one for the pilots to use. COVID testing is done at 800 Airport Rd. We posted signs on the door of the terminal to help get individuals seeking COVID

testing directed to the right location. We are planning to send out a media blast to let people know that the terminal is back open.

#### **DISCUSS GENERAL AIRPORT-RELATED MATTERS:**

- A. **Fuel Price Comparison Report** – The Airnav.com comparison report of fuel rates within a 35-mile radius of Terrell was provided in the agenda packets.
- B. **Financial Statements** – Chairman Huthmacher went over the financial statements. The utilities look more reasonable this year than last year.
- C. **Miscellaneous Items** – Need to reschedule Mr. Ray Dunlap to attend a future meeting, once Garver starts their 10yr or 20yr Airport Master Plan.

We will have 100% of our RAMP funds back this year. So if there's an air side project that we want to look at, now is the time to do it. Once we take care of the air side then we can look at the non-air side. We have \$100k that can be utilized.

#### **HEAR REMARKS FROM VISITORS:** None

**ITEMS FOR FUTURE MEETINGS:** 40th Texas Aviation Conference will be held in San Marcos, Texas March 1-4, 2022. All members that have been registered were provided a packet detailing their registration and hotel information.

**SET NEXT MEETING DATE:** All board members present agreed to have the next meeting on the second Wednesday, March 9, 2022 at 6:00 p.m.

**CONSIDER A MOTION TO ADJOURN:** Motion made by David Lindsey to adjourn the meeting at 6:28pm. Second by Bryan Thayer and Harold Wilson. Motion carried.



Demeter Turner <dturner@cityofterrell.org>

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## Airport Bd Agenda Item Request

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Steve Rogers <srogers@cityofterrell.org>

Mon, Feb 28, 2022 at 11:43 AM

To: Demeter Turner <DTurner@cityofterrell.org>

Cc: Glenn Caldwell <GCaldwell@cityofterrell.org>, "ap@cityofterrell.org" <ap@cityofterrell.org>, Terrell Aviation <traviation@aol.com>, "JAyers@cityofterrell.org" <jayers@cityofterrell.org>, Carnell Horn <chorn@cityofterrell.org>

Couple of things;

We are still in negotiations with TxDOT Aviation regarding the FY 2021 CIP items.

No firm date on starting a Master Plan or Business Plan.

Also meeting on site with TxDOT AVN in April at the airport to go over the remainder of the cIP.

Based on the current status it will most certainly change but I will need direction.

Steve

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[Quoted text hidden]

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### 2 attachments

 [Terrell Municipal Airport - CIP Map 2021-06-14.pdf](#)  
2203K

 [Terrell Municipal Airport CIP Summary 2021-06-14.pdf](#)  
62K

TERRELL MUNICIPAL AIRPORT Capital Improvement Program				
	Project Description	Total Estimated Project Cost	Estimated TxDOT Funds	Estimated City Funds
<b>FY 2021</b>				
Master Plan Update	\$250,000	\$225,000	\$25,000	
Business Plan	\$50,000	\$45,000	\$5,000	
Zoning Ordinance/Land Use Map/Avigation Easements	\$80,000		\$80,000	
Airport Rules and Regulations & Minimum Standards Update	\$25,000		\$25,000	
	<b>Total</b>	<b>\$405,000</b>	<b>\$270,000</b>	<b>\$135,000</b>
<b>FY 2022</b>				
Large Box Hangar North of Terminal - Design and Construction	\$1,500,000		\$1,500,000	
Hangar Apron - Design and Construction	\$250,000		\$250,000	
New Fuel Farm with Extension of Utilities - Design and Construction ( 12,000 GAL JET A, 12,000 GAL AVGAS Self-Serve, Existing Tank & System Removal)	\$850,000		\$850,000	
	<b>Total</b>	<b>\$2,600,000</b>	<b>\$0</b>	<b>\$2,600,000</b>
<b>FY 2023</b>				
Airfield Lighting Improvements - Design and Construction (Replace Runway Light Fixtures, Upgrade Electrical Vault, New PAPIs)	\$2,200,000	\$1,980,000	\$220,000	
	<b>Total</b>	<b>\$2,200,000</b>	<b>\$1,980,000</b>	<b>\$220,000</b>
<b>FY 2024</b>				
Rehabilitate North Apron	\$1,250,000	\$1,125,000	\$125,000	
Industrial Park Drainage Improvements	\$245,000		\$245,000	
British Flying Training School Drainage Improvements	\$330,000	\$297,000	\$33,000	
	<b>Total</b>	<b>\$1,825,000</b>	<b>\$1,422,000</b>	<b>\$403,000</b>
<b>FY 2025</b>				
Perimeter Fence - Design and Construction (Install Remaining Perimeter Fence, realign Recycle Center fence)	\$825,000	\$742,500	\$82,500	
AWOS Relocation	\$150,000	\$135,000	\$15,000	
	<b>Total</b>	<b>\$975,000</b>	<b>\$877,500</b>	<b>\$97,500</b>
<b>FY 2026</b>				
Land Acquistion - 62 Acres West of Airport	\$1,000,000	\$900,000	\$100,000	
	<b>Total</b>	<b>\$1,000,000</b>	<b>\$900,000</b>	<b>\$100,000</b>
	<b>GRAND TOTAL \$ 9,005,000 \$ 5,449,500 \$ 3,555,500</b>			

Cost Estimates Shown in 2020 Dollars

Revised 6/14/2021

<b>FY 2021</b>	<ul style="list-style-type: none"> <li>Master Plan Update</li> <li>Business Plan</li> <li>Zoning Ordinance / Land Use Map / Aviation Easements, Update Rules and Regulations</li> </ul>
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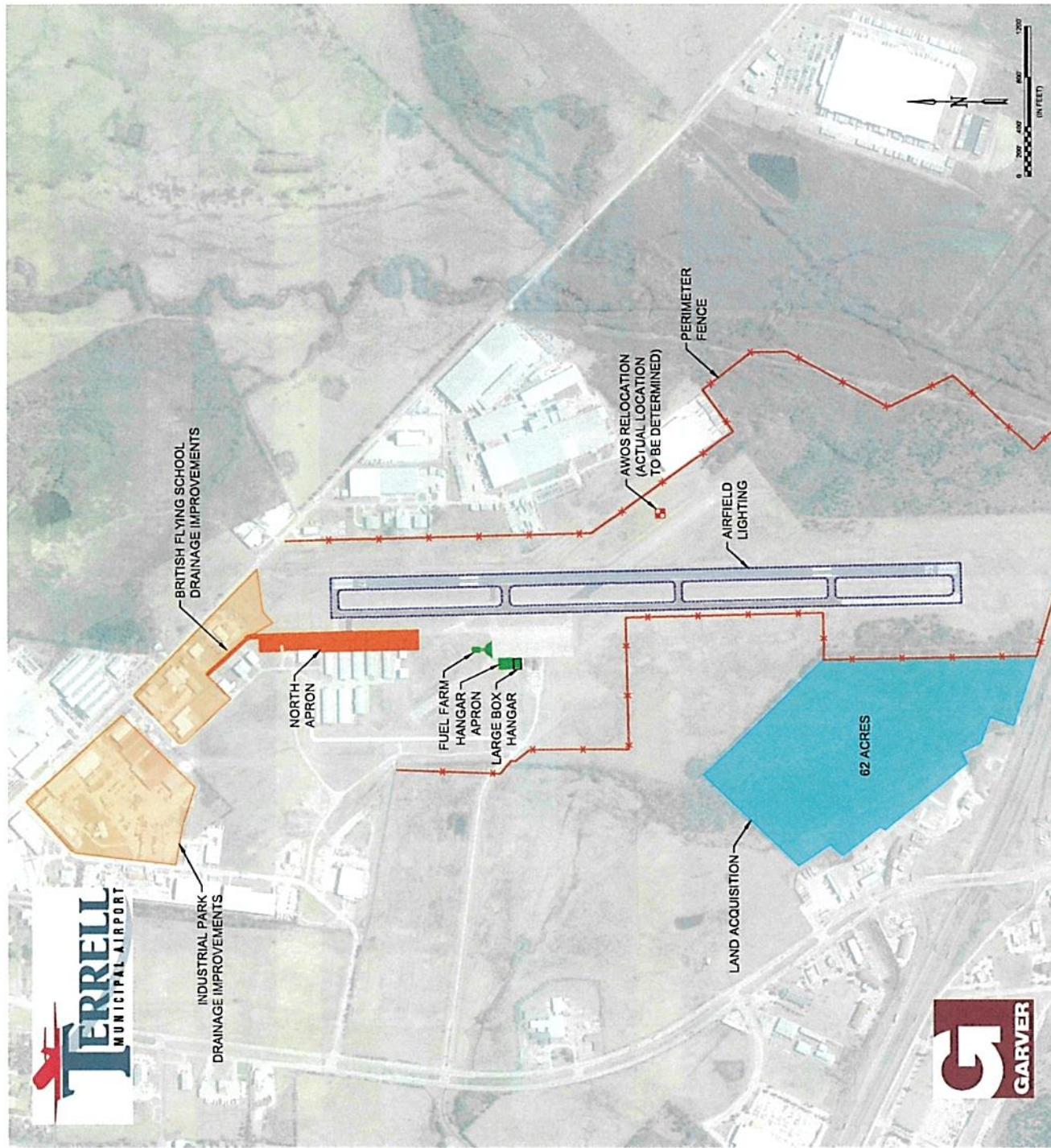
<b>FY 2022</b>	<ul style="list-style-type: none"> <li>Large Box Hangar North of Terminal - Design and Construction</li> <li>Hangar Apron - Design and Construction</li> <li>New Fuel Farm with Extension of Utilities - Design and Construction</li> </ul>
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<b>FY 2023</b>	<ul style="list-style-type: none"> <li>Airfield Lighting Improvements - Design and Construction (Replace Runway Light Fixtures, Upgrade Electrical Vault, Install New PAPIs)</li> </ul>
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<b>FY 2024</b>	<ul style="list-style-type: none"> <li>Rehabilitate North Apron</li> <li>Industrial Park Drainage Improvements</li> <li>British Flying Training School Drainage Improvements</li> </ul>
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<b>FY 2025</b>	<ul style="list-style-type: none"> <li>Perimeter Fence - Design and Construction (Install Remaining Perimeter Fence, Relalign &amp; Recycle Center Fence)</li> <li>AWOS Relocation</li> </ul>
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<b>FY 2026</b>	<ul style="list-style-type: none"> <li>Land Acquisition - 62 Acres West of Airport</li> </ul>
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FY 2022 10/1/21-9/30/22		
Fuel Sales ( Gallons	100LL Total	Jet -A Total
Oct	2958.9	6420.1
Nov	3666.2	1578.4
Dec	3782	2085
Jan	3729.5	2823
Feb		
March		
April		
May		
June		
July		
Aug		
Sept		
<b>Total Gallons</b>		

## Fuel prices within 30 miles of Terrell, TX 75160

Airport / FBO	100LL	Jet A
	\$4.40—\$7.72 average \$5.63	\$4.10—\$6.86 average \$5.40

<b>KTRL</b> 3 SE	<i>Terrell Municipal Airport</i> Terrell, TX, USA <a href="#">Terrell Aviation</a>	Avfuel	<a href="#">FS</a>	\$4.97	<a href="#">FS</a>	\$4.25	<a href="#">GUARANTEED</a>	 <b>AIRBOSS</b>
<b>1F7</b> 4 NNW	<i>Airpark East Airport</i> Dallas, TX, USA <a href="#">Airpark East</a>		<a href="#">SS</a>	\$4.85				17-Jan <a href="#">update</a>
<b>KHQZ</b> 11 W	<i>Mesquite Metro Airport</i> Mesquite, TX, USA <a href="#">Mesquite Metro Airport</a>  <b>MESQUITE</b> <small>Real Texas Flavor</small>	 <b>TITAN</b> AVIATION FUELS	<a href="#">SS</a> <a href="#">FS</a>	\$5.05 \$5.70	<a href="#">SS</a> <a href="#">FS</a>	\$4.90 \$5.40	<a href="#">GUARANTEED</a>	
<b>F46</b> 12 NNW	<i>Ralph M Hall/Rockwall Municipal Airport</i> Rockwall, TX, USA <a href="#">F46 Aviation Services</a>	Avfuel	<a href="#">SS</a> <a href="#">FS</a>	\$4.62 \$4.97	<a href="#">FS</a>	\$4.25		16-Feb <a href="#">update</a>
<b>76F</b> 17 ESE	<i>Van Zandt County Regional Airport</i> Wills Point, TX, USA <a href="#">Van Zandt County Regional Airport</a>	Avfuel	<a href="#">SS</a>	\$4.79				08-Feb <a href="#">update</a>
<b>T57</b> 20 WNW	<i>Garland/DFW Heloplex</i> Garland, TX, USA <a href="#">Sky Helicopters</a>		<a href="#">FS</a>	\$6.29	<a href="#">FS</a>	\$5.99		24-Feb <a href="#">update</a>
<b>KLNC</b> 23 WSW	<i>Lancaster Regional Airport</i> Lancaster, TX, USA  <b>LANCASTER</b> <small>REGIONAL AIRPORT</small>  <b>TITAN</b> AVIATION FUELS		<a href="#">SS</a> <a href="#">FS</a>	\$4.40 \$4.90	<a href="#">SS</a> <a href="#">FS</a>	\$4.10 \$4.30	<a href="#">GUARANTEED</a>	 <b>AIRBOSS</b>
<b>KGVT</b> 23 NNE	<i>Majors Airport</i> Greenville, TX, USA <a href="#">Greenville Aviation</a>	independent	<a href="#">SS</a> <a href="#">FS</a>	\$4.79 \$4.99	<a href="#">FS</a>	\$4.37		17-Feb <a href="#">update</a>
<b>T13</b> 25 SW	<i>Dallas South Port Airport</i> Palmer, TX, USA <a href="#">Pumpkin Air</a>	independent	<a href="#">SS</a>	\$4.45			<a href="#">GUARANTEED</a>	
<b>74XA</b> 25 SSE	<i>Gun Barrel City Airpark</i> Gun Barrel City, TX, USA <a href="#">Galvic Enterprises, Texas Inc.</a>	Avfuel	<a href="#">FS</a>	\$4.81				19-Sep-2018 <a href="#">update</a>

KDAL *Dallas Love Field Airport* Dallas, TX, USA

28 WNW

**TE★TAR  
AVIATION**

 **AVFUEL** FS \$7.68 FS \$6.61 **GUARANTEED**  **AIRBOSS**

 **BUSINESS JET CENTER**

*A Better FBO Experience*



FS

\$6.27

FS

\$6.14

**GUARANTEED**

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**CONTRACT FUEL**

 **PARAGON  
Network**

 **JET AVIATION**  
A GENERAL DYNAMICS COMPANY



FS

\$7.72

FS

\$5.98

**GUARANTEED**

 **AIRBOSS**

 **AIR ELITE**  
by World Fuel

  
*the Braniff Centre*

independent

FS

\$6.30

FS

\$6.11

**GUARANTEED**



independent

FS

\$6.252

FS

\$6.151

17-Feb  
update

 **Signature Flight  
Support (Terminal 2 at  
A1)**

independent

FS

\$6.252

FS

\$6.151

17-Feb  
update

**Signature Flight Support (Terminal 3  
at A3)**

independent

FS

\$6.252

FS

\$6.151

17-Feb  
update

73T *Desoto Heliport* Desoto, TX, USA

28 WSW Sky Helicopters, Inc.

SS

\$4.75

SS

\$4.58

21-Jan-2021  
update

KRBD *Dallas Executive Airport* Dallas, TX, USA

28 W

**AMBASSADOR  
JET CENTER** 

AVFUEL

FS

\$5.25

FS

\$4.58

\$5.15

\$4.43

**GUARANTEED**

 **AIRBOSS**

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 **JET ACCESS**  
DALLAS

 **TITAN** AVIATION FUELS

FS

\$5.19

FS

\$4.59

**GUARANTEED**

 **CALL FOR VOLUME DISCOUNTS**

KTKI *McKinney National Airport* Dallas, TX, USA

29 NNW

**McKINNEY**

**AIR CENTER** 

AVFUEL

SS

\$5.89

SS

\$5.49

FS

\$6.39

FS

\$5.99

**GUARANTEED**

KADS *Addison Airport* Dallas, TX, USA

29 WNW



independent [FS](#) \$7.10 [FS](#) \$6.86

28-Feb  
[update](#)



AVFUEL [FS](#) \$6.69 [FS](#) \$5.96

23-Feb  
[update](#)

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