

Mayor and Council,

I am pleased to pass on the following information. All information in Manager's Notes is available to the public and may be shared.

**TextMyGov**

We have 147 initial sign ups on "TextMyGov" please use your own social media to promote this effort.

As an example, we will use this service to let citizens know of pending nearby water line repairs. So it is a very valuable tool for the City to both receive and send information. Residents can opt-in by texting the keyword "TERRELL" to 91896 or by going to [cityofterrell.org](http://cityofterrell.org) and using the widget located on the main page.

**Upcoming Council Meeting Topics**

Public Services Director Glenn Caldwell will present items related to our annual mowing programs at the March 4 meeting.

Assistant Director of Municipal Development Raylan Smith will present an item related to Code Enforcement processes and priorities at the March 4 meeting.

These are intended as an opportunity to gain Council input on just a few of the staff activities geared to achieving Council's Crisp & Clean goals for the City.

**Finance**

Mark and I had a good team meeting with the entire Finance Department staff meeting this week. We discussed kicking off a teamwork initiative and our pending project with the TML Financial Bootcamp. We appreciate their dedication and hard work.

As mentioned at Council, recruiting for an Assistant Director of Finance will commence soon to fill our only current vacancy in Finance.

**Pool**

Staff has been working through the process of replacing the pool diving boards as part of our regular annual process of maintaining the City pool. The diving boards, including installation, were available through a purchasing cooperative and should be installed and ready to go by the opening day of the pool, June 3. This was budgeted item for FY25.

**Municipal Court**

The City's existing collection contract for unpaid Municipal Court fines terminates on April 30, 2025. After consultation with Municipal Court, I notified the current vendor this week that the City will not opt into the one-year extension available in the contract and will instead issue an RFP on this topic. The current vendor and others will be free to respond and the procurement will come to Council after RFP responses are scored by a staff committee.