



Mayor and Council.

The City Manager's Notes for the week ending May 23, 2025 are provided below. This report contains public information and can be freely shared.

- **Elected Officials Day**

On behalf of staff, we extend our sincere thanks to the City Council for your dedicated service and commitment to the well-being of our city. Your leadership, thoughtful decision-making, and tireless efforts do not go unnoticed. Your work helps shape a stronger, more vibrant community for all of us. Thank you for all that you do.

- **National Public Works Week**

This week is National Public Works Week, an annual event dedicated to recognizing the vital contributions of public works professionals—those who design, build, maintain, and improve the infrastructure and services that support our communities. This includes everything from streets, sidewalks, and water systems to parks, public buildings, and sanitation services. It is a time to highlight the often behind-the-scenes work that keeps cities safe, healthy, and functioning efficiently. Glenn, Alison, and I have been discussing a recognition for them. In the interest of the event being properly planned and not rushed, we intend to hold it on a different week. We will let you know when the event is scheduled.

- **May 2024 Storm Damage Reimbursement**

Dustin Conner has provided an update on the May 2024 storm damage reimbursement. The work completed on our buildings will not be eligible for FEMA reimbursement since these projects were covered by insurance disbursements. The only work that qualifies for reimbursement is the debris-related project, which is approximately \$718,000. Typically, this would require a 25% city match, with FEMA covering the remaining 75%. However, the Governor has indicated that the state will cover this 25% match with state disaster funds. Dustin has already submitted the necessary paperwork for reimbursement. We are now waiting for FEMA to finalize the project and inform us if any part of it will not be funded.

- **Public Safety Repeater System**

Staff held a kick off meeting regarding the new tower addition for the public safety repeater system. The repeater is a communication system used by the Police and Fire Departments to improve radio signal coverage, especially in areas where direct communication between radios is weak or blocked. The system helps to ensure reliable two-way communication and helps to overcome obstacles such as buildings, terrain, or distance that block or weaken radio signals. The preliminary completion date is Fall 2026.



## City Manager's Notes

May 23, 2025

- **International Council of Shopping Centers (ICSC)**

Terrell EDC President Carlton Tidwell and City representatives Mayor Carmona, Raylan Smith, and Omayra Mata attended ICSC this week. ICSC is a global trade association representing the commercial real estate industry (<https://www.icsc.com/who-we-are/our-mission>). City staff attend ICSC to connect with developers, retailers, and real estate professionals who can help bring new businesses and investment to the community. It is an opportunity to promote the city, showcase available development sites, and build relationships that support local economic growth. Attending in person helps the city remain competitive and visible in a fast-moving marketplace.

- **Fire Station No. 3 Construction Update – May 2025**

Below are two links to the most recent construction update video.

- <https://www.youtube.com/watch?v=3FEURhXjg1k>
- <https://wraarchitects.canto.com/b/QV63O>

- **Executive Search Services RFQ Responses**

As you may recall, the City issued [RFQ 2025-04 Executive Search Services](#). This RFQ will be used to evaluate and select a firm to provide Executive Search Services, in the search for a Finance Director, for a 36-month period. The RFQ was made available to the public and was sent directly to 29 firms. The deadline for submittal was Tuesday, May 20. The City received 13 responses to the RFQ. Once the evaluation is complete, a recommendation will be presented to City Council.

- **Audit RFQ Responses**

Responses to [RFQ 2025-02 Compliance Audit Services](#) and [RFQ 2025-03 Standard Audit Services](#) were due on Tuesday, May 6 at 10:00 AM. As a reminder, the RFQ Review Committee originally consisted of the following individuals:

- Keith Dagan, Texas Municipal League City Financial Services
- Trudy Lewis, City of North Richland Hills Assistant City Manager
- Marty Coursey, City of Terrell Interim Finance Director
- Charles Williams, City of Terrell Contract Employee in Finance through SGR.
- Robert Messer, Senior Executive Vice President and Chief Strategy Officer, American National Bank.

Unfortunately, Mr. Williams will be unable to participate as part of the evaluation team. At this time, we do not intend to replace Mr. Williams and will continue the evaluation with the remaining four individuals

### **In Closing**

If staff can provide additional information or clarification, please let me know. Thank you all for your continued service and dedication to the City of Terrell.

Respectfully,

Mark C. Mills  
Interim City Manager