



Mayor and Council.

The City Manager's Notes for the week ending December 12, 2025, are provided below. This report contains public information and can be freely shared.

**City Council's Vote of Confidence**

I would like begin by expressing my sincere gratitude to the City Council for their unanimous support in considering me as the next City Manager. I am honored by the opportunity to help guide this organization and work alongside its exceptional employees to deliver effective, efficient services to a community that is truly deserving.

**Kaufman Central Appraisal District Board of Director Election Results**

Danny Kirby and Dr. Bruce Wood were elected by the entities for the Kaufman Central Appraisal District Board of Directors. Each will serve a 4-year term, beginning January 1, 2026.

**State Hospital Water Connection / Water Service Customer Impact**

As Council is aware, TXDOT's contractors completed their work on the State Hospital water service connection on Wednesday, December 10. Unfortunately, an issue with the work revealed itself on Thursday and water service to a number of customers had to be suspended. TXDOT's contractors returned last evening and water service was restored around 8:30 PM.

**Christmas Parade Float Recognition**

I would like to take a moment and thank the staff that dedicate time and effort to provide the City Council an outstanding float for Saturday's Christmas Parade.

• Mike Davis	Municipal Development / Engineering
• Jessie Ortiz	Municipal Development / Engineering
• Briana Santa Ana	Municipal Development / Engineering
• Kris Walker	Municipal Development / Engineering
• Janna Wampler	Municipal Development / Engineering
• Percy Butler	Parks
• Ivan Navarrete	Parks
• Dawn Steil	City Secretary
• Alison Walker	Public Information Officer



## ***City Manager's Notes***

***Week Ending  
December 12, 2025***

### **Employee Spotlight**

- We would like to congratulate and recognize five individuals who successfully completed both the written and driving exams required to obtain their Class A CDL.

○ Ivan Navarrete	Parks
○ Francisco Lugo	Streets
○ Fernando Rios	Streets
○ Mario Martinez	Water
○ Kalen Smith	Water

We commend them for their advancement and thank them for their continued contributions to the City of Terrell.

- Tracy Rosalies received her Master of Public Administration (MPA) from the University of Texas at Arlington on Friday, December 12.

### **In Closing**

If staff can provide additional information or clarification, please let me know. Thank you all for your continued service and dedication to the City of Terrell.

Respectfully,

Mark C. Mills  
Interim City Manager